Editing Your Quiz Properties

Quiz properties define how a quiz will be delivered to students and how results will be released to students. Properties are grouped into:

- Settings
- Dates Available
- Results Properties
- Submission Properties
- Security Properties
- Custom Instructions

To edit your quiz settings:

1. From the Build tab, click on your Assessment Tool from the Course Tools panel. Click on the ActionLink to the right of the title of the assessment you would like to set properties for. Select the Edit Properties option.
2. Edit the Title, Description, Item Visibility, and Grade Book column name if you see fit.
3. Select the Question Delivery format and whether or not you want your students to see the titles of the questions. Questions can be delivered in one of the following 3 formats:
   - All at once
   - One at a time where students can revisit questions
   - One at a time where students cannot revisit questions

**Question delivery**

- [ ] Deliver questions all at once.
- [ ] Deliver questions one at a time and allow questions to be revisited.
- [ ] Deliver questions one at a time and do not allow questions to be revisited.
- [ ] Display question titles.

4. Select whether you want the assessment to display in the same browser window, or in a new browser window.

**Display Assessment**

- [ ] In the same browser window
- [ ] In a new browser window

5. Specify the duration of the quiz and whether students are allows to submit answers after the time has expired.
6. Select the number of attempts allowed for the quiz and whether questions should be randomized within question sets (if you set any of those up) for each attempt. If multiple attempts are allowed, enter the maximum time you want students to wait between attempts.

**Attempts**

- Allowed attempts: 1
- Randomize questions in a question set for each attempt
- Minimum attempt time: 0
- Units: Minute(s)

7. Choose how Student Scores for the exam will be released (and select whether you want the First, Last, Highest, or Average of the attempts to count as the student's grade...this setting only applies if you are allowing your students to have more than one attempt at the exam)

**Student score**

- Release the score after the assessment has been submitted.
- Release the score after the assessment has been submitted and all of the questions have been graded.
- Release the score after the availability period has ended.
- Release the score after the availability period has ended and all of the questions have been graded.
- Do not release the score.

If multiple attempts are allowed, display the score of the following attempt as the Student's grade: First

8. Select whether you want to release statistics to your students

**Statistics release**

- Release statistics to Students after releasing the score.

**More Quiz Options**

There are more options you can set your your exam. Expand each of the following areas (by clicking on the little arrows that look like this 🔄) to explore the additional options you can set:

- Dates Available
- Results Properties
- Submission Properties
- Security Properties
Custom Instructions

Dates Available: set the availability of the quiz. Specify a start and an end date and select whether you want the quiz to appear as an event on your Calendar:

More Options (Click on the arrow icons to expand or collapse these optional settings.)

Dates Available

Start Time:  6/13/2009  9:30 AM

End Time:  Unlimited

End Time indicates when a Student can no longer access the assessment. However, if the Student starts the quiz before the End Time, they are allowed the full duration to complete the assessment.

Create a corresponding event in the Calendar

If you also set release criteria, this assessment will be available only when both release criteria and availability dates are met. Ensure that availability dates do not conflict with release criteria.

Results Properties: Results Properties allows you to specify how you want students' graded submissions to appear to them. To specify Results Properties:

1. Expand the Results Properties area
2. Select the Student Results Display settings according to your preference and also supply an external email address if you'd like results to be emailed to you:

Results Properties

Student results display:

- 1. Show the question text.
  - a) Show the Student's response for each question.
    - i) Show the percentage value of the Student's answer.
    - ii) Show the correct answer.
    - iii) Show the correct answer and the percentage value of the Student's answer.
- 2. Show the feedback for each question.
- 3. Show the Student's score for each question.
- 4. Show the Student's total score for the assessment.
- 5. Show the grader comments for the assessment.

E-mail results to:
Security Properties: To make testing more secure, you can enter an optional password the students must enter in order to start your exam. You can also optionally specify a certain IP address students must use in order to take your exam...this would be good if you were requiring students to use a testing center.

Custom Instructions: You can write custom instructions to your assessments if you would like. You can also use this area to provide unique directions that are displayed at the top of your assessment. This section is optional as well.